


<p style="text-align: center;"><b>New Teacher Project</b></p>  <p><b>Core Values</b></p> <ul style="list-style-type: none"> <li>● Equity</li> <li>● Collaboration</li> <li>● Positive Presuppositions</li> <li>● Reflective Dialogue</li> <li>● Responsiveness</li> <li>● Inquiry Stance</li> </ul>	<p><b>Santa Cruz/Silicon Valley New Teacher Project</b></p> <p><b>FORUM</b></p> <p><b>Friday, August 10th, 2018</b>  <b>Santa Cruz COE</b>  <b>9:00am-12:15pm</b></p>	<p><b>Norms</b></p> <ul style="list-style-type: none"> <li>● Equity of Voice</li> <li>● Active Listening</li> <li>● Respect for all Perspectives</li> <li>● Safety and Confidentiality</li> <li>● Self-Monitor Use of Technology</li> <li>● Punctuality</li> <li>● Accept Non-Closure</li> </ul>	<p><i>“Values are like fingerprints. Nobody’s are the same, but you leave ‘em all over everything you do.”</i></p> <p><i>~Elvis Presley</i></p>
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9:00-9:10	<p><b>Welcome</b>  <i>Purpose: To welcome new and returning SC/SVNTP team members</i></p>	(Melissa)
9:10-9:20	<p><b>Agenda</b>  <i>Purposes: To review the agenda and last forum’s highlights; To solicit corrections and announcements</i></p> <ul style="list-style-type: none"> <li>● Explicit modeling of the processes to norm SC/SVNTP procedures and protocols for mentors (norms, announcements and feedback)</li> </ul>	(Jamie)
9:20-9:50	<p><b>Community Building</b>  <i>Purpose: To begin to build a positive and supportive learning community</i></p> <ul style="list-style-type: none"> <li>● Core Values--What guides our work?</li> </ul> <p>Equity  Collaboration  Positive Presuppositions  Reflective Dialogue  Responsiveness  Inquiry Stance</p> <ul style="list-style-type: none"> <li>● Connecting SC/SVNTP values to ours personal values from 10 to 5 to 3</li> <li>● Partner share then whip around with personal 3</li> </ul>	(Marvilyn)
9:50-10:25	<p><b>Looking at 2018-19 - The Individual Learning Plan Roadmap</b>  <i>Purposes: To become familiar with the process in creating the ILP Roadmap; To think about how the ILP Roadmap fosters differentiation in our work with teachers</i></p> <ul style="list-style-type: none"> <li>● Explicit/transparent explanation of the Project’s processes to re-norm and calibrate for all</li> <li>● Project Mission Statement shared--This is who we are and what we do</li> </ul>	(Melissa)

	<ul style="list-style-type: none"> <li>• SC/SVNTP is the first organization in California to be fully accredited to the new 2016 state standards for teacher induction</li> <li>• NTP Required Evidence (RE) from last year <ol style="list-style-type: none"> <li>1. Evidence of progress toward mastery</li> <li>2. A plan that provides flexibility to differentiate</li> <li>3. Processes we can touch multiple times across the semester</li> <li>4. Evidence submitted twice/year in December and May</li> </ol> </li> <li>• Teachers/data report NTP work is stellar</li> <li>• From qualitative data last year updates been done to the RE</li> <li>• Updates have been made to offer more individualized choice--new process is called Individual Learning Plan Roadmap--includes new visual</li> <li>• Assessment of Progress (AOP) is partially included in ILP roadmap</li> <li>• New roadmap review: individual silent read, assigned triad discussion, whole group debrief</li> <li>• ILP Roadmap--Noticings/excitements--teachers input from surveys heard and responded to, deeper/more choice/flexibility for PT2s, the addition of AOP, roadmap graphic --especially the Learning About Students, School and Community as the heart/center of the graphic representing it as the heart/center of our work.</li> </ul>	
<b>10:25-10:35 (10 min)</b>	<b>Break</b>	
<b>10:35-10:45</b>	<b>Respond to Burning Questions</b> <ul style="list-style-type: none"> <li>• Questions will be answered more specifically in coming forums--tools and processes</li> </ul>	(Leadership Team)
<b>10:45-10:55</b>	<b>Caseload</b> <b>Purpose:</b> <i>To preview the districts, schools and teachers that we will begin to serve</i> <ul style="list-style-type: none"> <li>• WAHOO!!! 171 teachers <i>currently</i> on our case loads in Santa Cruz County</li> <li>• Case loads will be less than 20</li> <li>• We are ambassadors to the program and a teacher will be served well by any mentor</li> <li>• Don't fall in love with your teachers until after October 1st</li> <li>• I am (<i>insert your name here</i>), and I can do anything!!!</li> <li>• If a teacher from last year is not on your caseload this year the original teacher needs to contact that PT prior to the current mentor making contact</li> </ul>	(Melissa)
<b>10:55-11:20</b>	<b>Problem Pose/Problem Solve (PP/PS)</b> <b>Purpose:</b> <i>To reflect on successes, share challenges, and develop strategic plans for improving our mentoring; To practice mentoring stances and hone our skills</i> <ul style="list-style-type: none"> <li>• Today's Offering--Caseloads and/or reflecting on equity versus equality as shared in Weekly Message</li> <li>• Debrief</li> <li>• Pluses-- New ILP road map, support of leadership team</li> </ul>	(Marvilyn)

	<ul style="list-style-type: none"> <li>Challenges/Wonderings--connect with administrators sooner rather than later</li> </ul>	
11:20-11:40	<p><b>Initial Teacher Meetings</b></p> <p><i>Purpose: To think about how we build trust before utilizing the toolkit</i></p> <ul style="list-style-type: none"> <li>Share excitement</li> <li>Lay foundation for trusting relationship</li> <li>Clarify mentor role and program expectations</li> <li>Listen with acceptance and concern practicing just-in-time mentoring</li> <li>Support greater vision</li> <li>Engage in CAL</li> </ul> <p>Role play non-example</p> <p>Strategies to build trust with teachers</p> <ul style="list-style-type: none"> <li>Provide 'teacher survival kit' the week before school</li> <li>Email, then meet and bring treat and get to know them the week before school</li> <li>Google survey for availability</li> <li>Use area code from cell phone numbers to discover where teacher are from to use as a get-to-know-you talking point</li> <li>First classroom visits says 'I see you'</li> <li>Intentionally make first visit without an agenda</li> </ul>	(Candace and Jamie)
11:40-11:55	<p><b>Office Forms and Processes</b></p> <p><i>Purpose: To review procedures and agreements around timesheets and mileage claims</i></p> <ul style="list-style-type: none"> <li>Forms online on our website with Youtube video link on how to</li> <li><u>Time sheets</u> in Excel and if you download it to Google it changes the form slightly so be aware of that especially if trying to print</li> <li>Submit timesheets once/month</li> <li>Prefer electronic submission</li> <li><u>Reimbursement</u> form (lilac) needs original itemized receipts, less than \$200 (for this form)</li> <li><u>Mileage</u> form (blue) itemized per route. Cannot reimburse to and from home to work so starting mileage is from site to site. Must be submitted monthly--first submission needs to include links to the map routes regularly taken. Form need a key to the abbreviations used to designate sites</li> <li><u>Mileage</u> form (pink)</li> </ul>	(In)jin)
11:55-12:05	<p><b>Announcements</b></p> <ul style="list-style-type: none"> <li>Former mentors check in with PT2s that you are not serving ASAP</li> <li>Ceiba mentors contacts PTs ASAP as they have been in session 4 weeks already</li> <li>Conscious Classroom Management seminars available for sign-up</li> </ul>	(Leadership Team)

<p><b>12:05-12:15</b></p>	<p><b>Closure</b>  <b>Purpose:</b> <i>To support continual improvement of our learning community</i></p> <ul style="list-style-type: none"> <li>● Plusses-- <ul style="list-style-type: none"> <li>1. ILP Road map graphic</li> <li>2. Use of feedback to inform change</li> <li>3. Getting back together with NTP community</li> <li>4. Open heartedness of our group</li> </ul> </li> <li>● Deltas <ul style="list-style-type: none"> <li>1. Different ways to process triad questions</li> <li>2. Lots of learning to take in</li> </ul> </li> <li>● Next steps <ul style="list-style-type: none"> <li>1. Connect with administrators</li> </ul> </li> </ul>	<p>(Sherri)</p>
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**No New Mentor Meeting**  
**No Forum Planning/Clean Up**

**Next Mentor Forum:**  
Wednesday, August 15th  
8:45-12:15  
SCCOE

<p><b><u>Snacks:</u></b> Mentor Sign-Ups  Protein:  Fruit:  Bread &amp; Spread:  Drinks/Cream:</p>	<p><b><u>Duties:</u></b>  Note Taker: Tanja  Agenda/Set Up: Nori  PP/PS: Ingrid  Closure: Laura  Forum Planning/Clean Up: Chrissy</p>
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**New Mentor Academy: Inquiry Into Practice**  
Weds., Aug. 29h  
Santa Cruz County Office of Education  
Annex  
8:30-3:00

*Visit [www.scsvntp.com](http://www.scsvntp.com) to preview the materials. Continental breakfast and lunch will be served. Feel free to bring your laptop and know it is not required. Hard copies of all materials will be provided.*