

 <p><b>New Teacher Project</b> Silicon Valley <b>ntp</b> Santa Cruz</p>	<p><b>Santa Cruz/ Silicon Valley New Teacher Project</b></p> <p><b>MENTOR FORUM</b></p> <p><b>8.16.19 9:00-2:30</b></p> <p><b>Sobrato Parkmoor</b></p>	<p><b>Core Values</b></p> <ul style="list-style-type: none"> <li>★ Equity</li> <li>★ Collaboration</li> <li>★ Positive Presuppositions</li> <li>★ Reflective Dialogue</li> <li>★ Responsiveness</li> <li>★ Inquiry Stance</li> </ul> <p><b>Norms</b></p> <ul style="list-style-type: none"> <li>● Equity of Voice</li> <li>● Active Listening</li> <li>● Respect for all Perspectives</li> <li>● Safety and Confidentiality</li> <li>● Responsible Use of Technology</li> <li>● Punctuality</li> <li>● Accept Non-Closure</li> </ul>	<p><i>“Setting an intention gives you an opportunity to declare how you want to be... How you show up. How you experience something. This is one of the most powerful routines you can integrate into your daily life.”</i></p> <p>~from <u>Onward</u> by Elena Aguilar</p>
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8:45-9:00	<b>Munch and Mingle</b>	
9:00-9:10 (10 mins.)	<p><b>Welcome and Introductions</b> <b>Purpose:</b> <i>To welcome our mentor community to a new school year and introduce our members</i></p>	<b>Candace &amp; Jamie</b>
9:10-9:45 (35 mins)	<p><b>Connector</b> <b>Purpose:</b> <i>To begin to build a positive and supportive learning community and set intentions for our mentoring</i></p>	<b>Candace</b>
9:45-10:00 (15 mins)	<p><b>Overview: Agenda, Outcomes, Norms and Core Values</b> <b>Purpose:</b> <i>Set the purpose for the day and preview our learning</i></p>	<b>Marvilyn</b>
10:00-10:40 (40 min)	<p><b>Looking to 2019-20</b> <b>Purpose:</b> <i>To become aware of program updates; To consider how we provide job-embedded support and gather artifacts of practice that illustrate growth in the California Standards for the Teaching Profession (CSTP)</i></p>	<b>Melissa &amp; Jamie</b>
10:40-10:50	<b>Break</b>	
10:50-11:50 (60 mins)	<p><b>Building Trust with Adult Learners</b> <b>Purpose:</b> <i>To identify ways in which we build trust with our teachers using adult learning principles</i></p>	<b>Candace &amp; Jamie</b>
11:50-12:20 (35 min)	<p><b>Website Exploration</b> <b>Purpose:</b> <i>To explore website resources that support teachers and mentors in the Induction process</i></p>	<b>Jamie</b>
12:25-1:00 (35 mins)	<b>Lunch</b>	
1:00-1:30 (30 mins)	<p><b>Team Time/Planning</b> <b>Purpose:</b> <i>To engage in collaboration with district team members or other mentors in order to identify next steps</i></p>	<b>Candace</b>

1:30-2:00 (30 mins)	<b>PP/PS</b> <b>Purpose:</b> <i>To reflect on successes, share challenges, and develop strategic plans for improving our mentoring; To practice mentoring stances and hone our skills</i>	<b>Marvilyn</b>
2:00-2:15 (15 mins)	<b>Announcements</b>	<b>Candace &amp; Jamie</b>
2:15-2:30 (15 mins)	<b>Closing and Feedback</b> <b>Purpose:</b> <i>To bring closure to our time together, provide feedback, and consider next steps</i>	<b>Marvilyn</b>

### Announcements and Upcoming Events

#### Announcements

##### 1. Forum Location Updates:

- a. SCCOE- At this venue, we can't bring food to share. We will order coffee and have some packaged snacks on tables. Please bring your own snacks if needed. There is also a cafeteria to buy food.
- b. Sobrato- We can bring food to share. We are all responsible for clean up: we will all need to bus tables and help move the tables back after forum to the standard seating arrangement.
- c. UCSC Extension- We will still sometimes meet here. We can bring food to share. We are not able to move the tables.

2. **Calendar Update:** Please note these dates in your calendar: all mentors are expected to attend all forums and combined forums Check back often for location confirmation. Our weekly message will always have an updated meeting schedule at the bottom of the message. Our website now has a view-only link to google doc of the calendar; as it is updated, we will update the date in the footer.

##### 3. Office Forms:

- a. Mileage: Please see the website for examples. The expectation is to turn mileage in monthly. Contract mentors have a slightly different routine for mileage. InJin Jun ([ijun@santacruzcoe.org](mailto:ijun@santacruzcoe.org)) is the go to person for questions.
- b. Reimbursement: There is a \$200 cap per claim. You must submit **itemized** and **original** receipts. The budget for Orientation is \$5 per PT.

4. **Make Up Orientation:** We will hold a make-up PT Orientation on September 18th (location and time TBD). Contact us if you have PTs who didn't make your district/school orientation. PT Orientation can also be made up 1:1 between the MT and PT.

5. **Toolkit:** It will be available and linked in the Weekly Message and on the teacher tab of the website on 8/21.

#### Upcoming Events:

1. Sat., 8/17: *Conscious Classroom Management* 8:30am-12:30pm **East Side Union High School District Office Board Room**, 830 N Capitol Ave, San Jose
2. Fri., 8/23: *Mentor Forum* 9:00am-12:30pm **Sobrato Center for Nonprofits** Room Cupertino B, 1400 Parkmoor, San Jose
  - a. **8/23 New Mentor Support Meeting 8:30am-9:00am (Campbell Room)**
3. Fri., 9/6: *Mentor Forum* 9:00 am-12:30 pm **Santa Clara Office of Education**, Gilroy Room
  - a. **9/6 New Mentor Support Meeting 8:30am-9:00am (Cafeteria)**
4. Thu., 9/12 *Inquiry Into Practice* (New Mentor Academy) 8:30am-3:00pm, **Santa Cruz County Office of Education**
5. Fri. 9/20: **Mentor Forum 9:00-12:30, Santa Clara Office of Education**, Gilroy Room
  - a. **9/20 New Mentor Support Meeting 8:30am-9:00am (Cafeteria)**